



PLEASE READ CAREFULLY

This document is meant to inform all musicians of the Erie Philharmonic's standard operating procedures in relation to auditions for Erie Phil contracts. Please see the bottom of this document for an up-to-date list of vacancies, and breakdown of Erie's pay scale and benefits offered to musicians.

Brief Summary of the Audition Process

1. To apply, submit your resume and a \$50 deposit prior to the posted deadline to apply.
2. A PDF excerpt list will be emailed to you once your application (resume + \$50) is received.
3. You will be assigned an audition hour about a week in advance of the audition. When you arrive and sign in, you will be assigned a specific time within that audition hour.
4. You have the option of submitting an audio only recording of you playing all the 1st round excerpts. The Audition Committee will review and may choose to advance you to the 2nd round.
5. All auditions will have at least two rounds and may have more than three rounds as needed.
6. Auditions will be held behind a screen. The screen may be removed for the final round at the discretion of the Audition Committee.
7. Contracts may be awarded in-person following the final round, or at a later date.

Detailed Breakdown of the Audition Process explained on the following pages

If you intend to audition for an Erie Philharmonic vacancy, please read the following pages of this entire document thoroughly. Each audition will have slight differences, but all will follow this general structure:

ERIE PHILHARMONIC
AUDITION PROCEDURES
& GENERAL INFO

Pre-Audition Day

1. All candidates must apply to audition by submitting their resume and cash or a check for \$50.00 to the Audition Manager. The check will be made void and returned to the candidate when they sign-in on audition day. Resumes may be emailed to Personnel@EriePhil.org. The check must be mailed to: Audition Manager, 23 West 10th Street, Erie PA, 16501
2. All applications must be submitted to the Audition Manager prior to the announced application deadline, which in most cases will be roughly one week prior to the audition date.
3. Excerpts for the entire audition process will be determined by the Audition Committee and announced as soon as possible. Excerpt lists will be distributed to the candidates via email/PDF upon submission of their application for the audition.
4. All candidates have the option to submit an audio recording, and upon review ***may*** be advanced to the 2nd round at the discretion of the Audition Committee.
 - a. Recorded submissions must be audio only, may be in any format (mp3 preferred), and must be emailed to Personnel@EriePhil.org prior to the announced application deadline.
 - b. If a candidate who submitted an audio recording is ***not*** advanced to the 2nd round, they are ***still eligible*** to participate in the in-person 1st round if they choose.
 - c. If a candidate ***is*** advanced, they have the option to skip the in-person 1st round, or they may choose to participate in the in-person 1st round. (If they choose to participate in the in-person 1st round anyway, they will still be advanced to the 2nd round regardless of their performance in the 1st round, but their performance in the 1st round may count towards their overall audition ranking at the conclusion of the audition process.)
 - d. The submission of a recording will be considered as part of the ongoing audition process, and no comments will be provided to the candidates until after the entire audition process is concluded. Comments are not guaranteed and may not be offered.
5. On the day of the application deadline (roughly one week in advance of the audition), the Audition Manager will assign each candidate to a specific hour that their 1st round audition will take place. The specific time of each candidate's 1st round audition will be assigned upon arrival. No candidate will be expected to audition prior to their audition hour, and the Audition Manager will do their best to ensure auditions run on time so that every candidate's 1st round audition will start within their designated audition hour. Candidates are responsible for being ready to audition when the audition committee is ready for them, even if it is not at the exact time the candidate was originally assigned. Auditions may run behind schedule due to extenuating circumstances.

Round One

1. All in-person auditions will be held behind a screen for the 1st round.
2. Repertoire for the 1st round will be determined by the Audition Committee prior to the audition announcement. Excerpt lists will be distributed to candidates via email/PDF after their application has been received.

Round Two

1. All auditions will have at least two rounds. In some cases, the 2nd round may be the final round.
2. All 2nd round auditions will be held behind a screen, unless it is determined by the Audition Committee prior to the 2nd round, that the 2nd round will be the final round. In that case, the screen may be removed at the discretion of the Audition Committee and Music Director. (*Erie Philharmonic Collective Bargaining Agreement, Article IX, d.*)
3. Once the screen has been removed, that round will be the final round, and no subsequent rounds will take place, except in the case of a tiebreaker round between the finalists. (The number of finalists in a tie-breaker round will be equal to or less than the number of vacancies being auditioned for, plus one. IE: if there are three vacancies available in the audition, there may be four finalists in that audition's tiebreaker round.)

Round Three +

1. Auditions will continue into subsequent rounds at the discretion of the Audition Committee and Music Director.
2. Contracts may, or may not, be awarded in-person following the final round, or may be awarded at a later date.

Rates and Benefits

Erie Philharmonic's rates for the 2024-25 season are:

Service	\$131.52
Associate	\$138.01 (Service rate + 5%)
Principal	\$157.82 (Service rate +20%)
Doubling	+20% of service rate per service
Overtime	+150% per 15 minutes over service time (<i>services are 2.5 hours long</i>)
Bowing Pay	1 service to String Principals for Sym cycles (<i>some conditions apply</i>)
Per Diem	\$20.00 per double service day
Cartage	\$25.00 per travel day (<i>select instruments only</i>)
Mileage	\$78.60 max per travel day*

**(Based on home address and IRS Business rate. Pittsburgh is usually max, Cleveland and Buffalo are around \$55 per travel day)*

Erie Phil offers these benefits to contracted members and extends the offer to substitute players when possible:

Homestay hosts – (*as requested and when available. Free to all musicians*)

Reduced rate hotel rooms – (*\$69 - \$99 at select hotels only, for all musicians*)

Reduced rate AirBnbs – (*Prices vary, select locations only, for all musicians*)

Complimentary (free) hotel rooms – (*Musician waives 1 mileage per night stayed. Available to all musicians who request at least 30 days in advance*)

Free dinner before each performance – (*Available to all musicians*)

Physical therapy sessions – (*Free to all musicians on performances days only*)

Comp tickets – (*2 per musician per performance, by request only*)

Free parking – (*Parking pass required, available for most services*)

Instrument Insurance Reimbursement – (*Contracted musicians only. Up to \$100 per person, per season. Ask Director of Personnel for details.*)

Erie Philharmonic is a Sphinx Orchestral Partner

Current Vacancies

Erie Phil currently has these contract positions vacant:

3rd Flute / Piccolo

3rd Clarinet / Bass Clarinet

Principal Horn

Second Trumpet

Second Trombone

Principal Timpani

Section Percussion (2 positions)

Principal Violin 2

Section Violin 1 (2 positions)

Section Violin 2 (2 positions)

Section Cello (1 position)